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| **Name of Intern:** | Jerrick James L. Decena | | | **Course/Student No.:** | 20-1057 |
| **Name of Company:** | | Filipinas Multi Line | | | |
| **Company Address:** | | 827 Calderon Building EDSA South Triangle, Quezon City/ Maginhawa St. Diliman, Quezon City | | | |
| **Site Internship Supervisor:** | | | IT MANAGER – Mr. Sammy Pablo | | |

Accomplish in computerized format. Submit this document to your OJT Coordinator at the end of each week. May add additional sheets if necessary. Indicate **“N/A”** if not applicable.

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| **DATE** | **DAY** | **TIME IN** | **TIME OUT** | **LOCATION** | **ACTIVITIES** |
| September 11, 2023 | Monday | 8:00 am | 5:15 pm | 827 Calderon Building EDSA South Triangle, Quezon City | * we learn how to use soldering iron * parting out batteries from laptop battery * we fix a speaker by replacing a new battery * And applying the knowledge we learn in using soldering iron to attach the battery to the wire of the speakers board. |
| September 12, 2023 | Tuesday | N/A | N/A | N/A | * N/A |
| September 13, 2023 | Wednesday | N/A | N/A | N/A | * N/A |
| September 14, 2023 | Thursday | 8:00 am | 5:15 pm | 827 Calderon Building EDSA South Triangle, Quezon City | * I pulled out a computer to fix the hard drive, because the health of the hard drive is low. * Fixing a printer because it does not print. Like applying some basic troubleshooting. |
| September 15, 2023 | Friday | 8:00 am | 5:15 pm | 827 Calderon Building EDSA South Triangle, Quezon City | * formatting different slow PCs * troubleshooting HUBs and crimping RJ45 cables * troubleshooting internet problems at different department’s PC |
| September 16, 2023 | Saturday | N/A | N/A | N/A | N/A |